



## 2014 Summer Internship Announcement

May 15, 2014 – August 15, 2014

20 Hours per week

Unpaid Position

Chesterfield County is currently seeking qualified candidates for an internship opportunity in the Department of Community Corrections Services (CCS). The Department of Community Corrections Services is an umbrella agency providing a collection of Community Corrections Services for Chesterfield County and the City of Colonial Heights, Virginia. Their goal is to increase public safety by assisting offenders to responsibly remain in the community.

**Position Description:** Exposure to each unit of service in Community Corrections, including pre-trial and probation work. Case management under supervision may be available depending on the intern's competency. Project assignments will include a review of pre/post recidivism and jail beds saved in programs available through CCS.

**Summary of Qualifications:** Candidates must be enrolled as undergraduate juniors, seniors, or those in a graduate program, and have a minimum grade point average (GPA) of 2.8. Human service majors, to include social work, sociology, and criminal justice, are appropriate placements in CCS. A successful candidate should enjoy working with data; be proficient in Microsoft Excel; must be willing to explore the concepts of criminal justice programming; and have a general knowledge of the criminal justice system. Candidate should be seeking exposure to the adult criminal justice system with an emphasis on work in the community (probation and pre-trial). Successful completion of a fingerprint-based criminal history check and pre-employment drug screen required.

For consideration of this opportunity, candidates must fulfill the application requirements, listed on our website at [www.chesterfield.gov/internships](http://www.chesterfield.gov/internships), by March 14, 2014.

Chesterfield County is an Equal Employment Opportunity employer.